



BOARD OF EDUCATION NORMS

Our norms are meant to guide our work and keep us focused. These norms (collective commitments) are in alignment with our Board Governance Policies; District Vision, Mission, and Priorities. We will begin each meeting reminding ourselves and our guests of our working commitments.

1. Be prepared; stay informed; listen to others and be open to differing opinions and perspectives – being inquisitive, reflective, and respectful; checking our biases and agendas at the door; we will thoughtfully and objectively discuss the facts of the situation and not personalize issues or policies
2. Ensure open and clear communications, and maintain transparency – no surprises
3. Remain objective, forward thinking, and open minded – respect the opinions of others
4. Maintaining professional relationships is key – know and respect the roles and responsibilities of the Board (governing), administration (tactical), and staff (operational)
5. Start on time, end on time, stay on task
6. When a Board decision is made, we accept and abide by the decisions both publicly and privately – we accomplish more united than divided
7. Honor and protect the expectation of confidentiality of all topics addressed, and discussions held, in closed sessions

SCHOOL BOARD MEETING AGENDA

Tuesday, May 10, 2022 – 5:30 p.m.

Waupaca High School Community Room

Live Stream: <https://youtu.be/Bus1RWDoot4>

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda." (See [Board Policy 0166](#))

- I. President's Comments and Pledge of Allegiance
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. Public Comment (see [Board Policy 0167.3](#))
- VI. [Review of Board Meeting Norms](#)
- VII. Introduction of Robotics Team
- VIII. Consent Agenda
 - A. Approval of Minutes
 1. [April 11, 2022, Special Board Meeting](#)
 2. [April 12, 2022, Regular Board Meeting](#)
 3. [April 25, 2022, Special Board Organizational Meeting](#)
 4. [April 27, 2022, Policy Committee Meeting](#)
 5. [April 27, 2022, Special Board Meeting](#)
 - B. Financial Reports
 1. [Understanding School District Financial Statements](#)
 2. [Accounts Payable](#)

3. [Cash Receipts](#)
4. [Treasurer's Report](#)
5. [Budget to Actual Comparison by Fund Groups](#)
- C. Personnel
 1. [Updated Staffing Changes for 2022-2023 School Year](#)
 2. Resignations
 - a. Jessica Kasprick – WHS Ed. Asst.-Spec. Ed.
 - b. [Joni Eisentraut – WLC Ed. Asst.](#)
 - c. [Lindsey Heckens – WMS Ed. Asst.-Spec. Ed.](#)
 3. Hires – 2022-2023 School Year
 - a. [Debra DePorter – 4K and WLC Speech Language Pathologist](#)
 - b. [Emily Stafslie – WMS Speech Language Pathologist](#)
 - c. [Brianna Hepfler – WHS Music Teacher](#)
 - d. [Jessica Hauser - WLC Special Education Teacher](#)
 - e. [Brittany Osborne - WMS English Teacher](#)
 - f. [Nick Engle - WMS Special Education Teacher](#)
 - g. [Angela Steinert - WMS Special Education Teacher](#)
 - h. [Debbie Haman - WMS Food Service Class 3A](#)
 - i. [Katey Everts - WLC Food Service Class 2](#)
 4. Transfers/Changes – 2022-2023 School Year
 - a. [Ashlee Trzebiatowski - Student Information Systems Specialist to Data Analyst](#)
 5. Extra Curricular Coaches and Advisors – 2022-2023 School Year
 - a. WHS Volunteer Coaching Positions:
 - (1) David Crubaugh – Boys Basketball
 6. Salary Step Changes
 - a. [Brittany Schnobrich – 7M to 7M6](#)
 7. [Extended Contract Requests](#)
 8. Preliminary Approval of Summer School Staffing
 - a. [4K-Grade 8](#)
 - b. [Grades 9-12](#)
- D. [Approval of Graduating Seniors](#)
- E. Preliminary Approval of Class III Field Trips
 1. [WMS](#)
 2. [WHS](#)
- F. [Sunny Day Child Care & Preschool 4K Contract](#)
- IX. Communications
 - A. Teacher Appreciation Week (May 2-6) / National Teacher Day (May 3)
 - B. School Nutrition Employee Week (May 2-6)
 - C. National School Nurse Day (May 11)
 - D. May is Mental Health Awareness Month
 - E. [Waupaca Mobil Travel Center Donation to WLC](#)
 - F. District Administrator's Report
- X. Monitoring
 - A. [Teacher Appreciation Showcase](#)
- XI. Administration
 - A. [Clarification Regarding Governance Policies, Bylaws, and Operational Policies.](#)
 - B. [Senior Week Activities](#)
 - C. [Maintenance Building Construction Update](#)
 - D. [Budget Update Regarding ESSER III Funds](#)
 - E. [PAC and Musical Director Update, Including New Vocal Director Position Request](#)

XII. Board Reports

- A. Student Representative Report
- B. School Visits
- C. WASB WI School News p. 3 – [Letter on Growing Trust](#)
- D. Upcoming Meetings and Other Activities
 - 1. [May 11, 2022 – Waupaca Foundry Tour – 2:00 p.m.](#)
 - 2. [May 12, 2022 - Health Insurance Committee Meeting - 4:00 p.m.](#)
 - 3. [May 12, 2022 - Special Board Meeting - 5:30 p.m.](#)
 - 4. [May 23, 2022 - Board Linkage Meeting with Teachers - 3:30 p.m.](#)
 - 5. [May 24, 2022 – WASB Governing for Excellence Online Workshop – 6:30 p.m.](#)
 - 6. [May 26, 2022 – Joint Building & Grounds and Finance Committee Meeting – 5:30 p.m.](#)
 - 7. [May 27, 2022 – Senior Signing Day – 8:00 a.m.](#)
 - 8. [May 31, 2022 - Board Retreat - 5:30 p.m.](#)
 - 9. [June 1, 2022 – High School Graduation Ceremony – 7:00 p.m.](#)
 - 10. [June 8, 2022 – End of Year Staff Appreciation Breakfast – 7:15 a.m.](#)
 - 11. [June 14, 2022 – Regular Board Meeting – 5:30 p.m.](#)
- E. Policy Committee
 - 1. Recommendation to Approve and Adopt the Following Policies:
 - Revised NEOLA Policy [2431.02](#) – Number of Advisors/Coaches Per District
 - Approved Interscholastic Programs
 - NEOLA Policy [5421](#) Grading (W345.1)
 - NEOLA Policy [7415](#) Planning for Building and Grounds Construction and Renovation
 - NEOLA Policy [7440.04](#) Speed Limits on School Roads and Property (W833.2)
 - NEOLA Policy ____ Bulletin Boards and the Posting of Material ([W852.1](#))
 - NEOLA Policy ____ Circulating Petitions ([W852.2](#))
 - NEOLA Policy [7434](#) Use of Tobacco and Nicotine on School Premises (W831)
 - NEOLA Policy [7217](#) Weapons (W833)
 - NEOLA Policy [8420](#) School Safety (W720)
 - NEOLA Policy [8452](#) Automated External Defibrillators (AED) (W721/W721-R1/W721-R2)
 - NEOLA Policy [8453.01](#) Control of Blood-Borne Pathogens (W722.5)
 - NEOLA Policy [7440.03](#) Small Unmanned Aircraft Systems (W732)
 - NEOLA Policy [7530](#) Lending of District-Owned Equipment (W742)
 - NEOLA Policy [7430](#) Safety Standards (W743)
 - NEOLA Policy [8500](#) Food Services (W760/W760-R1)
 - NEOLA Policy [8531](#) Free and Reduced-Price Meals (W761)
 - NEOLA Policy [8710](#) Insurance (W780)

XIII. Adjournment

End Notes: The times listed on the agenda are approximate and subject to change. Questions regarding agenda items may be directed to the Committee Chairperson identified below.

* The Board utilizes a “consent agenda” to approve decisions the Board has already determined to be within the domain of the District Administrator. As such, the Consent Agenda may be approved by a single motion without discussion. Only the Board as a whole may remove an item for separate Board action. *Board Policy I.I.*

Committee Chairperson and Phone Numbers

Board President – Stephen Johnson – 715-258-9530	Building & Grounds – Steve Klismet – 715-281-8951
Finance – Dale Feldt – 715-227-1984	Policy – Patrick Phair – 715-340-3895
Personnel – Betty Manion – 715-572-3362	Instructional – Mark Polebitski – 715-707-0118
Student Services – (Open)	

Upon request to the District Office, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format as necessary for a disabled person to be able to attend and participate in a meeting or activity. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated.

If anyone has any questions or concerns, please contact Sandy Lucas, Administrative Assistant to the Superintendent, at slucas@waupacaschools.org, or by phone at (715) 258-4121, ext. 6011.